

### IREMBO AGENT COMMISSION STRUCTURE FEBRUARY 2019

No	AGENCY	Service Name	Irembo Commission fee in Frw	Surcharge In Frw
1	INMR	Visitor Permit for national museums of Rwanda	150	0
2	MINALOC	Birth Certificate	150	0
3	MINALOC	Certificate of Being single	50	0
4	MINALOC	Certificate of Celibacy	50	0
5	MINALOC	Replacement of National ID	150	0
6	MINIJUST	Notary Service (District)	0	500
7	MINIJUST	Notary Service (Ministry of Justice)	0	500
8	MINIJUST	Notary Service (RDB)	0	500
9	MINIJUST	Notary Service (RGB)	0	500
10	MINIJUST	Notary Service (Sector)	150	0
11	MINIJUST	Notary Service (District-Land)	0	500
12	MINIJUST	Notary Service (Sector-Land)	0	500
13	NIDA	Application for National ID	150	0
14	NIDA	Payment for ID correction	150	0
15	PMO	Purchase/Annual subscription for an official gazette	0	500
16	PMO	Manage Publication	0	500
17	RNP	Application for Definitive Driving License	0	500
18	RNP	Application for provisional driving license	0	500
19	RNP	Driving License Category Upgrade	0	500
20	RNP	Duplicate of Definitive Driving License	0	500
21	RNP	Duplicate of Provisional Driving License	0	500
22	RNP	Motor Vehicle Inspection Appointment	0	500
23	RNP	Registration for Driving Test (Supplementary)	0	500
24	RNP	Registration for Driving Test (Definitive)	0	500
25	RNP	Registration for Driving Test (Provisional)	0	500
26	RNP	Renewal of Driving License	0	500
27	RNP	Renewal of Provisional Driving License	0	500
28	RNP	Replacement of Driving License	0	500
29	RNP	Traffic Fines	0	500
30	RSSB	Mutuelle (Community Based Health Insurance)	0.5%	0
31	DGIE	Immigration services	200	0
32	DGIE	Immigration services 2	200	0
33	HEC	Equating Foreign Qualifications (PhD, Masters, Degrees, Diplomas and Certificates)	0	500
34	MINAFFET	Rwandan Living Abroad	0	500
35	MINALOC	Birth Record Certificate	150	0
36	MINALOC	Certificate for the Loss of Identity Card (Temporary ID issuance)	50	0
37	MINALOC	Certificate for Widow/Widower	50	0
38	MINALOC	Certificate of 1994 Genocide survivor perpetrated against the Tutsi	50	0
39	MINALOC	Certificate of Being alive	50	0

40	MINALOC	Certificate of Cohabitation	50	0
41	MINALOC	Certificate of Divorce	50	0
42	MINALOC	Certificate of Full Identity	50	0
43	MINALOC	Certificate of full Identity (E- certificate)	50	0
44	MINALOC	Certificate of Nationality	50	0
45	MINALOC	Certificate of Non-Registration in the Civil Registry Books	50	0
46	MINALOC	Certificate of Rapid issuance of National ID	50	0
47	MINALOC	Certificate of Residence	50	0
48	MINALOC	Certificate of Succession	50	0
49	MINALOC	Death Certificate	50	0
50	MINALOC	Death Record Certificate	50	0
51	MINALOC	Death Registration	150	0
52	MINALOC	Marriage Certificate	50	0
53	MINALOC	Marriage Record Certificate	50	0
54	MINALOC	Marriage Registration	50	0
55	MINALOC	Registration of Citizens above 16 years	150	0
56	MINALOC	Birth Certificate(E-certificate)	150	0
57	NIDA	Child Registration	150	0
58	NIDA	Bulk Payment for special case (Application for National ID)	150	0
59	NIDA	E-Payment for Special cases - Application for National ID	150	0
60	NIDA	E-Payment for Special cases - Replacement of National ID	150	0
61	NPPA	Criminal Record Clearance Certificate	0	500
62	REB	Equating foreign credentials for general education	0	500
63	RGB	NGO Registration	0	500
64	RGB	FBO Registration	0	500
65	RGB	Application for NGO Legal Personality	0	500
66	RGB	Application for FBO Legal Personality	0	500
67	RHA	E-Payment for building permit	0	500
68	RNRA	Change of land Use	0	500
69	RNRA	E-Payment for certificate of ownership	0	500
70	RNRA	E-Payment for Fiche Cadastral	0	500
71	RNRA	E-Payment for first registration	0	500
72	RNRA	E-Payment for New document	0	500
73	RNRA	E-Payment for Transfer of Land Title (Voluntary Sale) by minor	0	500
74	RNRA	E-Payment for Transfer of Land Title (Voluntary Sale) by Successor	0	500
75	RNRA	Land merging	0	500
76	RNRA	Land Sub Division	0	500
77	RNRA	Transfer of land title (Voluntary Sale)	0	500
78	RNRA	Transfer of Right on a Parcel based on Succession/Inheritance	0	500
79	RNRA	Transfer of rights on a parcel by Court Order	0	500
80	RNRA	Transfer of rights on a parcel by Donation	0	500
81	RNRA	Transfer of rights on a parcel based on Exchange	0	500
82	RNRA	Application for Replacement of land document	0	500
83	RNRA	Authentication of loan agreement	0	500
84	RNRA	Rectification on Land Register	0	500
85	RNRA	Requesting to add or remove land owners	0	500

86	RNRA	Sporadic Registration	0	500
87	RGB	E-Payment for RGB Registration and Legal Personality	0	500
88	DGIE	Laissez-Passer	200	0
89	DGIE	Above Nine Months	200	0
90	DGIE	Above Nine Months-installment (Tranche)	200	0
91	DGIE	Additional Passport	200	0
92	DGIE	Diplomatic Passport	200	0
93	DGIE	E1-Gouvernement or Parastatal (Renewal)	200	0
94	DGIE	F1-Specific Manufacturing and Processing, Investor	200	0
95	DGIE	From The 16th Day To 30th	200	0
96	DGIE	From The 31st to 90 Days	200	0
97	DGIE	From The 6th Day To 15th	200	0
98	DGIE	From Three Months To Six Months	200	0
99	DGIE	G2-Specific Trade, business and services, Outside the Region	200	0
100	DGIE	G2-Specific Trade, business and services, Outside the Region (Renewal)	200	0
101	DGIE	H1-Skilled Worker on an Occupation on Demand	200	0
102	DGIE	H2-Skilled Worker Sponsored	200	0
103	DGIE	H2-Skilled Worker Sponsored (Renewal)	200	0
104	DGIE	H4-Semi Skilled or Artisans	200	0
105	DGIE	Laissez-Passer	200	0
106	DGIE	Lost Laisse passer	200	0
107	DGIE	Lost Ordinary Passport Penalty	200	0
108	DGIE	M3-Dependants of Permanent Resident holder	200	0
109	DGIE	M3-Dependants of Permanent Resident holder (Renewal)	200	0
110	DGIE	N1-Student Pass	200	0
111	DGIE	N1-Student Pass (Renewal)	200	0
112	DGIE	N2-Occupational Trainee	200	0
113	DGIE	ORDINARY PASSPORT	200	0
114	DGIE	R-Special Pass	200	0
115	DGIE	R-Special Pass (Renewal)	200	0
116	DGIE	Service Passport	200	0
117	DGIE	T11 Bridging	200	0
118	DGIE	Z-Other investments (Z2 Entrepreneur Info for Applicants)	200	0
120	DGIE	F1-Specific Manufacturing and Processing, Investor	200	0
121	DGIE	H1-Skilled Worker on an Occupation on Demand	200	0
122	DGIE	H2-Skilled Worker Sponsored	200	0
123	DGIE	N1-Student Pass	200	0
124	DGIE	N2-Occupational Trainee	200	0
125	DGIE	H1-Skilled Worker on an Occupation on Demand	200	0
126	DGIE	H2-Skilled Worker Sponsored	200	0
127	DGIE	N1-Student Pass	200	0
128	DGIE	N2-Occupational Trainee	200	0
129	DGIE	C2-Professional players or Artist	200	0
130	DGIE	CEPGL	200	0
131	DGIE	Conference Visa-Single Entry	200	0

132	DGIE	Conference Visa-Single Entry- Pay Later	200	0
133	DGIE	E-payment of on arrival visa	200	0
134	DGIE	East Africa Tourist Visa	200	0
135	DGIE	East Africa Tourist Visa(E- Payment)	200	0
136	DGIE	From Six Months to Nine Months	200	0
137	DGIE	G1-Specific Trade, business and services, Inside the Region	200	0
138	DGIE	G1-Specific Trade, business and services, Inside the Region (Renewal)	200	0
139	DGIE	G2-Specific Trade, business and services, Outside the Region (Renewal)	200	0
140	DGIE	Green Card (Ordinary Foreigner ID Card)	200	0
141	DGIE	H1-Skilled Worker on an Occupation on Demand (Renewal)	200	0
142	DGIE	I-Approved Religious Activities (Renewal)	200	0
143	DGIE	In Case of Loss, Theft Or Damaged Passport	200	0
144	DGIE	J2-Entrepreneur-Hospitality Industry and Related Activities (Renewal)	200	0
145	DGIE	K-Person with Assured income	200	0
146	DGIE	Lost Green Card (Ordinary Foreigner ID Card)	200	0
147	DGIE	M1-Dependants of Rwandan (Transcription)	200	0
148	DGIE	Medical Treatment Visa(E- Payment)	200	0
149	DGIE	N2-Occupational Trainee (Renewal)	200	0
150	DGIE	Overstay penalties: 6 -15 days	200	0
151	DGIE	Single Entry - Pay Later	200	0
152	DGIE	Single Entry Visa	200	0
153	DGIE	Single Entry Visa(E-Payment)	200	0
154	DGIE	T2 Tourist Visa	200	0
155	DGIE	T3 Family	200	0
156	DGIE	T5 Tourist Job Search	200	0
157	DGIE	T7 Business	200	0
158	DGIE	Tourist Conference Visa (E- Payment)	200	0
159	DGIE	Transit Visa	200	0
160	DGIE	Transit Visa - Pay Later	200	0
161	DGIE	Transit Visa(E-Payment)	200	0
162	DGIE	Z-Other investments (Z2 Entrepreneur Info for Applicants, Renewal)	200	0
163	MHC	Accreditation for Foreign Media	0	500

### **ICYITONDERWA:**

- **Irembo commission fee:** Aya mafaranga yishyurwa n'irembo binyuze muri RTN. Usaba service yishyura gusa ikiguzi cya service giteganywa n'Itegeko.
- **Surcharge:** Aya mafaranga yishyurwa n'Umuturage kandi ntagomba kurenza 500Frw kuri buri service yahawe.
- **Mutuelle (Community Based Health Insurance):** Commission yishyurwa ni 0.5% y'amafaranga yose umu agent yakiriye
- Ubu buryo bushya bwo guhamba aba agents buratangira n'ukwezi kwa Gashyantare 2019

- Rwiyezamirimo (Agent) uzarenga kuri ayamabwiriza mashya agaca umuturage ikiguzi cy'ikirenga azahagarikwa ndetse anakurikiranwe n'inzego zibifitiye ububasha mu gukurikirana abatwara ibyarubanda mu bushukanyi.